**BizNGO Model Chemicals Policy Template for Manufacturers and Brands (Rev 9-11-17)**

<publication date>

**1. Intent**

*(CFP responders, see questions M1 and M2)*

At <company name>, we aim to manufacture high-performing products made with chemicals and materials that do not harm human health or the environment. The purpose of this policy is to direct (company’s) actions toward meeting this intention.

**2. Scope**

*(CFP responders, see questions M1 and M2)*

This policy applies to (select some or all of the following) <all products sold, licensed, or distributed by all business units,> <all raw materials, ingredients, components, or contaminants of our products,> <our manufacturing processes,> <our supply chain,> <our facilities,> <and packaging for our products.>

**3. Supply Chain Knowledge**

*(CFP responders, see questions I3 and I4)*

To make informed decisions about chemicals use, we must have information on the chemicals used in manufacturing our products. We therefore will prefer those suppliers that disclose full chemical ingredient information by date. Suppliers must demonstrate that chemicals restricted by our company are not present over identified thresholds.

**4. Safer chemistry**

*(CFP responders, see questions M2 and F4)*

Our goal is to manufacture products that perform effectively and use the safest available chemicals and materials across the life cycle of our products. To reach this goal, we will identify and reduce the use of chemicals of high concern, and work to replace them with safer alternatives.

**5. Informed Consumers**

*(CFP responders, see questions D1)*

Our goal is to maintain consumer confidence in the products we sell by providing meaningful and easily accessible product composition information.

**6. Public Commitment**

*(CFP responders, see questions F1)*

We will set annual objectives for safer chemical use and be transparent about our objectives. We will make this policy available to the public and publicly report on our progress in annual status reports. We follow a philosophy of continuous improvement and will update our objectives as we meet specified milestones.

**Milestones** could include these elements when measuring reduction of CoHCs:

* Identity and mass of chemicals of high concern reduced
* Number of products reformulated
* Scope of reduction – across product portfolio, product line or product(s), process chemistry, or other
* Time frame

Companies are also encouraged to set goals and measure the adoption of safer alternatives.